TUITION REFUND POLICY

• **Student Transfer or Withdrawal**
  - If the student comes the US on an IEI I-20 and transfers to another school or withdraws before the first day of class, there is a $500 fee.
  - If the student withdraws during the 1st week of class,
    - 50% of educational fee is due.
    - 100% of university required fees are due.
    - 100% of student insurance is due.
  - If the student withdraws after the 1st week of class,
    - 100% of educational fees are due.
    - 100% of university required fees are due.
    - 100% of student insurance is due.

The following fees are **not** refundable:
- Application fee
- Express mail fee
- Any early registration fee
- Any late registration/placement test fee
- University fees
- University student health insurance

• Refunds are processed by the University of Illinois, not by the IEI.
  - You cannot receive cash or a check from the IEI
  - It may take several weeks for the University to process your refund.

• If you are a student sponsored by SACM, please note the following:
  - If you have paid your own tuition to the IEI and are later issued a financial guarantee from SACM you will not be able to get a refund from the IEI.
  - You will need to request the refund directly from SACM.

• If you have a documented health reason for leaving the IEI, please note the following:
  - You may apply 50% of your paid tuition towards a future semester within one year